



OFFICE OF THE CONTROLLER OF EXAMINATIONS
BACHA KHAN UNIVERSITY, CHARSADDA

**PROFORMA FOR RECOMMENDATION OF SUPERVISORY STAFF FOR B.A/B.SC & M.A/M.SC
ANNUAL / SUPPLEMENTARY / SEMESTER EXAMINATION**

APPLIED FOR: SUPERINTENDENT DEPUTY SUPERINTENDENT ASSISTANT SUPERINTENDENT INSPECTOR

S.No.	Name & NIC No.	Qualification & Designation	Institution	Contact Number	Examination Conduction Experience	Examination for which the Candidate is recommended for duty

UNDERTAKING:

1. I will be available for duty at my Institution/Residence. In case of unavailability/any change in address, Bacha Khan University, Charsadda will be informed well before the commencement of Examination accordingly.
2. I will perform my Examination duty to the best of my capabilities with honesty, devotion, observing the Rules & Regulations of the Bacha Khan University, Charsadda and maintaining the sanctity of Examination.
3. I have never been disqualified/debarred from University/Board's duties/ assignments throughout my professional career on account of an act in consistent with the fair discharge of my examination duty.
4. None of my near relatives (wife, husband, son, daughter, adopted son / daughter, grandson / daughter, full & half-brother / sister, niece / nephew brother & sister in law, son & daughter in law, paternal & maternal uncle & aunt and their children etc.) is /are appearing in this examination"

Dated: _____

Applicant Signature

RECOMMENDATION BY HEAD OF THE INSTITUTION:

I solemnly declare that the above particulars of the applicant are true and correct to the best of my knowledge and I further certify that the nominee is a dutiful, honest, trustworthy and hard working person. Furthermore, the applicant has never been disqualified/debarred from University duties/assignments throughout his/her professional career. I further certify that he/she will be relieved from his/her duties to join the assignment given by the Office of the Controller of Examinations Bacha Khan University, Charsadda for the Entire period/Specified day(s) of the mentioned Examination.

Signature & Official Seal of the Recommending